

# Waddington Parish Council

**Clerk:** Mrs Carol Baird  
4 Park Avenue  
Off Waddington Road  
Clitheroe  
Lancashire BB7 2HW  
**Tel:** 07581187615  
**Email:** [clerk@waddingtonvillage.co.uk](mailto:clerk@waddingtonvillage.co.uk)  
**Website email:** [info@waddingtonvillage.co.uk](mailto:info@waddingtonvillage.co.uk)

---

## Waddington Parish Council Minutes of Meeting – 4<sup>th</sup> Jan 2021

This meeting took place on Zoom. CB hosted the meeting on behalf of WPC using the WPC zoom license.

### 1.Attendance

**Present:** Waddington Parish Councillors: Doug Parker DP, Roy Edmondson RE, Liz Haworth LH, Gil Fisher GF, Roy Hampson RH, Darren Taylor DT, Chris Sullivan CS, RVBC Councillor Bob Buller BB.

**Apologies:** Rev. Christopher Wood

**In attendance:** Carol Baird CB (Clerk to the Parish Council) and John Haslewood JH as a member of the public.

### 2.Minutes of the latest meetings to be approved and signed

#### Minutes of the WPC meeting on 14<sup>th</sup> December 20

Proposed by LH, seconded by DT with the following two amendments:

1. John Hilton did not attend.
2. Sarah Bolton attended the meeting and commented how concerned farmers are following the site visits made by United Utilities contractors regarding the various proposed village bypass routes

#### Minutes of the WPC HARP Extraordinary meeting on 19<sup>th</sup> November 20

Proposed by DT, seconded by LH with the following amendment; it was agreed to insert the two paragraphs of discussions which had been omitted in error by the clerk in trying to make the minutes more concise.

### 3.Borough Council / County Council Update

BB updated WPC on the impact of the current Tier 4 level on RVBC. The immunisation against covid-19 has started at Clitheroe Health centre and will be open six days a week in the coming months.

### 4.Matters arising

#### 4.1 Waddington Parish Councillors paperwork

CB has received the paperwork from CS about becoming a new WPC Cllr. This will be signed by DP and submitted to RVBC to go on their website.

#### 4.2 Defibrillator update - LH

LH updated the meeting on the registration details of the defibrillator. Liz has agreed to maintain the defibrillator by checking it regularly on behalf of WPC.

#### 4.3 Dog waste issues update – DT

WPC decided the open topped bin by the bridge on Clitheroe Road should be replaced with a closed bin in a nearby location – over by the bridge.

**Action** – DT to send CB a draft letter this week with photos to send to RVBC proposing the change of location of the bin and requesting a greater capacity closed bin. CB to find out if there are cost implications, and if so to update the February WPC meeting.

#### 4.4 Dog Signs – update by LH

LH has purchased more dog signs for £13.85 and this item to now be removed from the Agenda.

**Action** – LH to send CB a copy of the invoice

#### 4.5 Update on the HARP project - DT

Before the meeting DT had sent Cllrs an updated report on HARP. DT reported that UU have set a new deadline of their (UU's) preferred routes of the HARP of this Friday 8<sup>th</sup> Jan and these will be published on the UU website before the public meeting on Monday 11<sup>th</sup> January. The meeting on Monday is facilitated by UU and is on Microsoft Teams.

#### HARP – WPC leaflet drop

Over 100 people have responded to the WPC leaflet drop and have registered for HARP updates by email. The leaflet drop went to 550 homes in the Waddington Parish.

# Waddington Parish Council

**Clerk:** Mrs Carol Baird  
4 Park Avenue  
Off Waddington Road  
Clitheroe  
Lancashire BB7 2HW  
**Tel:** 07581187615  
**Email:** [clerk@waddingtonvillage.co.uk](mailto:clerk@waddingtonvillage.co.uk)  
**Website email:** [info@waddingtonvillage.co.uk](mailto:info@waddingtonvillage.co.uk)

---

## HARP – Monday’s public meeting hosted by UU

In preparation for the public meeting DT has sent to Cllrs a list of 26 questions he proposes to send to UU in advance of the meeting. In summary he does not want the UU presentation to mean that the time runs out for questions. He suggests that the 26 questions should not take up more than half of the meeting. DT spoke to UU today to confirm which routes are still being considered. DT is keeping all the proposed routes on the website for all to see.

GF raised the issue of who has received the flyer and who might be attending the public meeting on Monday 11<sup>th</sup>. She is concerned that the Waddington electorate is only part of the wider HARP area which is going to be affected by HARP. DT confirmed he only delivered 5 extra leaflets to those houses which were on the border of the Parish or just over it. There was a discussion who should be attending the meeting, and if it should be advertised more widely. LH and GF suggested that the Parish Clerks of West Bradford and Chatburn be invited to join the meeting. RH suggested that UU are hosting the meeting so that they should invite the local Parishes via their Parish Clerks. CS expressed caution at people having too high expectations of the meeting on Monday. CS spoke to Head of planning at RVBC to talk more about the planning process. It will be treated in the same process as any planning application process and be voted on by RVBC.

**Action** – CB to contact the Clerks locally to inform them of the meeting and invite them to attend. It was agreed to email the clerks of West Bradford, Chatburn, Grindleton, Newton, Sawley and Bashall Eaves. The email would say that WPC have sent out the leaflet attached and the information to access the public meeting. DT to prepare the email and CB to send it to the local Parish Clerks.

## HARP - queries raised by Waddington villagers

LH raised the issue of who to respond to questions about HARP which have been raised. DT offered to respond to the questions. This was voted on by a show of hands and unanimously agreed.

**Action** - DT will respond to the comments on behalf of WPC. BB was asked to find out who are the key people at RVBC and LCC who have been on site visits with UU locally. BB will try to identify the key people especially with regards to the test drive through as despite several requests by DT no information has been forthcoming. RE requested that BB also asks for footage of the test drive through.

## HARP - Quarry and traffic discussion

CS asked about the quarry and that the use of the quarry for taking the spoil from the HARP is an enabler for the whole project. CS would like to keep the pressure on the companies involved to make an agreement. John Haslewood commented that the traffic flow through the village would increase regardless as tippers would be replaced by tankers in terms of taking fuel up to the quarry site.

## 4.6 Website

DT updated WPC on the progress made so far on the new WPC website. It is almost ready and will contain all the information from the old website. DT has contacted white sands media and informed them of the change-over. DT requested a decision tonight to move over the website hosting asap. DT recommends waddington.website is the domain name. The cost for keeping the clerks email until July 21 would be £3.50 per month. LH suggested the name should be waddingtonvillage.website and the clerk email can be reviewed before it expires in July 21.

**Action** – DT to change the current provider and domain name to ideally include the words waddingtonvillage.

## 5. Highways

### 5.1 Double Yellow Lines on Clitheroe Road

There is a lot of paint left on the roadside which has been melted off. This is still a problem as some debris has been swept off, but it has made clear that the original lines still remain.

**Action** – CB to contact LCC again to raise the issue of the unsatisfactory workmanship.

### 5.2 Flooding – update by DT

DT is pleased to report there has been no further flooding at the Higher Buck even during the heavy recent rainfall. DT has spoken to the resident 43 Waddow View and informed them of the WPC agreement to contribute £450 to a flood gate. DT will update further at the next meeting. John Haslewood is still concerned about flooding problems at Spring Gardens. DT re-assured the meeting that these issues are still very much on the WPC

# Waddington Parish Council

**Clerk:** Mrs Carol Baird  
4 Park Avenue  
Off Waddington Road  
Clitheroe  
Lancashire BB7 2HW  
**Tel:** 07581187615  
**Email:** [clerk@waddingtonvillage.co.uk](mailto:clerk@waddingtonvillage.co.uk)  
**Website email:** [info@waddingtonvillage.co.uk](mailto:info@waddingtonvillage.co.uk)

---

Agenda. There have been surveys conducted by key parties involved. There should be feedback within two months.

## 5.3 Bollards at the Lower Buck Barn on Edisford Road

Councillors have noticed that the bollards have been removed from Edisford Rd whilst building work is being undertaken at the property. CB has sent a letter from WPC asking that the bollards are replaced following the end of the works.

## 6. Playing Field/Playground/Allotments/Other Village Assets

### 6.1 ROSPA Playground Inspection

LH proposed WPC do the minimum repairs as specified as being necessary in the August ROSPA report. These include replacing the roller log, and to fit bearings to equipment to make them useable. She obtained a quotation for £1670. LH requested the approval of the WPC to use social media to ask for alternative quotes to find cheaper options. The work would be in two parts – remedial work to be done now and then a further decision to be made about the wet pour surface at a later date.

**Action:** A unanimous vote agreed for LH to get the remedial work done.

### 6.2 Allotments

#### 6.2.1 Allotment contracts renewal

All the allotment holders have contacted CB to ensure their tenancy is renewed.

#### 6.2.2 Comments from Allotment holders sent with the renewal of contracts

A comment from an anonymous allotment holder was discussed about the amount of concrete on the allotments. It was agreed that the situation should be monitored and reviewed before the renewal of tenancies in 2021.

6.2.3 Decisions on use of Plot 17 – to be deferred until a Spring meeting April/May. DP commented that he had spoken to plot 4 allotment holder who commented he would like the area to be used for leisure purposes. LH commented it was difficult to make decisions in the current covid climate via zoom meetings. It was agreed to postpone any decisions until the Spring.

## 7. Planning Applications

The weekly list of RVBC planning applications is circulated to WPC Councillors. Since the last meeting there were no planning applications objected to.

## 8. Accounts

### 8.1 Expenditure and income update from 14<sup>th</sup> December 2020 to 4<sup>th</sup> January 2021 (items of £100 or more)

#### Expenditure (items over £100)

Clerk's salary for December	£358.28
John Pallister – allotment rent 2021	£275.00
Fisher Forestry	£240.00

The extra work concerning HARP being undertaken by the clerk over the six hours paid per week was discussed. It was unanimously agreed that the clerk should be paid the standard wage rate for hours recorded on a monthly basis worked above this level.

### 8.2 External Audit

CB updated the meeting that WPC are still awaiting the approval of the accounts from the external auditor. The internal audit was completed in September 20. Once WPC receive the certificate from the external auditor the accounts will be published on the website.

## 9. Correspondence

### 9.1 CAB request for donation

It was unanimously agreed to send a donation of £150 to CAB Clitheroe.

**Action** – CB to action donation.

### 9.2 Footpaths Improvement

CB publicised the email from the PNFS – the Peak and Northern Footpaths Society. CS offered to contact the society to discuss further.

# Waddington Parish Council



**Clerk:** Mrs Carol Baird  
4 Park Avenue  
Off Waddington Road  
Clitheroe  
Lancashire BB7 2HW  
**Tel:** 07581187615  
**Email:** [clerk@waddingtonvillage.co.uk](mailto:clerk@waddingtonvillage.co.uk)  
**Website email:** [info@waddingtonvillage.co.uk](mailto:info@waddingtonvillage.co.uk)

---

**Action** – CB to forward the email to CS.

### **9.3 Timetable for policies to be agreed by WPC**

CB proposed that WPC have a timetable of key policies which require updating on a yearly basis. CB proposed to send a timetable before the next WPC meeting and to discuss and amend and approve the Standing Orders at the February WPC meeting.

### **Action**

It was unanimously agreed and CB to send the proposed timetable and Standing Orders before the next meeting.

The meeting closed at 9.30pm

**All are very welcome to attend Parish meetings. At the current time meetings are taking place by Zoom. If you would like to be added to the email distribution list please contact the Clerk, Carol Baird, at the above address. Thank you.**